

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
**AUGUST 21, 2006**

The Tippecanoe County Commissioners met on Monday, August 21, 2006 at 10:00 A.M. in the Tippecanoe Room in the County Office Building. Commissioners present were: President John L. Knochel, Vice President Ruth E. Shedd, and Member KD Benson. Also present were: Auditor Robert A. Plantenga, Commissioners' Assistant Jennifer Weston, County Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Knochel called the meeting to order and led the Pledge of Allegiance.

***APPROVAL OF MINUTES***

- Commissioner Shedd moved to approve the Minutes of the August 7, 2006 Regular Meeting as distributed, seconded by Commissioner Benson; motion carried.

***APPROVAL OF ACCOUNTS PAYABLE VOUCHERS***

Commissioners' Assistant Jennifer Weston recommended approval of the Accounts Payable Vouchers with the possible exception of the Voucher to Mark Haan in the amount of \$220.00 for computer work in the Coroner's Office.

Commissioner Benson explained she e-mailed the Coroner's Secretary, Jane Haan, in February that the County doesn't want to pay Mark Haan as well as the MITS' staff to work on her computer and would appreciate it if she used the MITS' staff. Commissioner Benson reported that she spoke with Mrs. Haan regarding this matter earlier today and was told by Mrs. Haan that she has not had good results working with the MITS' staff and called in Mark Haan again to install software on her computer. In Commissioner Benson's opinion, the Coroner's Office wants to do what they want, but the MITS' Department wants to approve all software and the installation if they are asked to support it. She said she would consider approving this claim but no future claims.

President Knochel said the County has always asked departments to purchase software that is compatible with what the County already has. He said departments can't buy equipment and software on their own and then ask the MITS Department, after the fact, to make sure it works.

Commissioner Benson said she would like to except this Voucher today to give the Commissioners time to conduct further research.

- Commissioner Benson moved to approve the Accounts Payable Vouchers with the exception of the Voucher to Mark Haan in the amount of \$220.00, seconded by Commissioner Shedd; motion carried.

***HIGHWAY: Executive Director Opal Kuhl***

**Open Bids: 2006 Bridge Rehabilitation Project: Attorney Dave Luhman**

Hannig Construction, Inc.

Attorney Luhman opened the sealed envelope that was received by the Auditor but not marked as a bid. When it was opened, Attorney Luhman determined it was a submission of qualifications for consideration by the County for no specific bid.

<u>Jack Isom Construction Co., Inc.</u>	Bid Bond	\$998,412.86
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- Commissioner Shedd moved to take the bid of \$998,412.86 from Jack Isom Construction Co., Inc. under advisement, seconded by Commissioner Benson; motion carried.

## **Warranty Deeds: Bridge #91 Project**

Key #120-03200-0055:	Parcel #1 from Charles E. Shelby, undivided 1/3 interest, Michael M. Shelby, undivided 1/3 interest, and Steven D. Shelby, undivided 1/3 interest, as tenants in common. In consideration of the sum of \$330.00.
Key #120-03200-0198:	Parcel 4 from Steven D. Shelby in consideration of the sum of \$4,945.00.

- Commissioner Shedd moved to accept the Warranty Deeds for Parcel #1 and Parcel #4 for Bridge #91 Project, seconded by Commissioner Benson; motion carried.

## **Irrevocable Maintenance Letter of Credit #299: R. Gregg Sutter**

- Commissioner Shedd moved to accept Irrevocable Maintenance Letter of Credit #299 from R. Gregg Sutter in the amount of \$5,000.00 for work in County right-of-ways, seconded by Commissioner Benson; motion carried.

## **Construction Maintenance Bond #5810802: C. F. Jones Group, Inc.**

- Commissioner Shedd moved to accept Three (3) year Construction Maintenance Bond #5810802 in the amount of \$5,000.00 for C. F. Jones Group, Inc. for a commercial driveway entrance and approach for a new Phi Kappa Tau, seconded by Commissioner Benson; motion carried.

## **Construction Maintenance Bond #B-80 473644: Strong Walls LLC**

- Commissioner Shedd moved to accept Three (3) year construction Maintenance Bond #B-80 473644 in the amount of \$5,000.00 for Strong Walls LLC for work on the right-of-way of 3900 E 300 N, seconded by Commissioner Benson; motion carried.

## **Ordinance 2006-17-CM: Amends Ch 72, Schedule III & IV, Traffic Schedule of Tippecanoe County Code: Yield & Stop Intersections: Second Reading**

Ordinance 2006-17-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Ms Kuhl said passage of this Ordinance will replace yield signs with stop signs that they will install in cooperation with the Sheriff's Office.

- Commissioner Shedd moved to approve Ordinance 2006-17-CM on second reading, seconded by Commissioner Benson.

Commissioner Benson asked if these changes are being made due to sight distance. Ms Kuhl answered that most changes were due to sight distance but also because of volume and accidents. She said they will consult with the Sheriff to determine the installation and effective dates.

Auditor Plantenga recorded the vote:

John Knochel	Yes
Ruth Shedd	Yes
KD Benson	Yes

- The motion to approve Ordinance 2006-17-CM passed 3 – 0 on second and final reading.

***ORDINANCE 2006-18-CM: Vacate Public Ways & Easements: Mystic Woods SD: Paul Coutts, C & S Engineering***

Ordinance 2006-18-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

The petitioner is requesting the following vacations:

Public Ways

- A. Twilight Drive adjacent to Lots 12 and 59 in the Mystic Woods Subdivision, Phase One as recorded in Plat Cabinet F, Slide 118, on March 22, 2000 in the Office of the Recorder for Tippecanoe County, Indiana (ORTCI);
- B. Hailstorm Drive, Starhaven Drive and Twilight Drive in Phase 2 of the Mystic Woods Subdivision as recorded in Document No. 00018859 on August 29, 2000 (ORTCI).

Easements

The platted utility and drainage easements in said Phase 2 of the Mystic Woods Subdivision as recorded in Document No. 00018859 on August 29, 2000 (ORTCI), as follows:

- A. The twenty-foot (20') drainage and utility easement between Lots 55 and 56 and on Lot 56;
- B. The fifteen-foot (15') utility easement adjacent to the right-of-way lines for Hailstorm Drive, Starhaven Drive and Twilight Drive;
- C. The twenty-five foot (25') drainage and utility easement between Lots 45 and 46 and on Lot 40.

Mr. Coutts said they are reconfiguring twenty two (22) single family lots into four (4) larger lots and are requesting the vacation of Twilight Drive adjacent to lots 12 & 59 in Phase 1 and Hailstorm Drive, Starhaven Drive, and Twilight Drive in Phase 2.

Mr. Coutts withdrew the requests to vacate the easements because he has not been to the Drainage Board for approval. He said there is no drainage in the easements so he will leave them as is in the replat.

- Commissioner Shedd moved to approve Ordinance 2006-18-CM, seconded by Commissioner Benson.

Attorney Luhman summarized the Public Ways and Easements requested for vacation in the Ordinance.

Commissioner Benson asked if he just read that the Ordinance vacates the drainage easements. Attorney Luhman responded that the plat vacates the drainage easements but that doesn't set aside the drainage plan which includes those easements.

Auditor Plantenga recorded the vote:

Ruth Shedd	Yes
KD Benson	Yes
John Knochel	Yes

- The motion to approve Ordinance 2006-18-CM passed 3 – 0.

***COLLECTION SERVICES AGREEMENT: Alliance One: Chief Deputy Clerk Christa Coffey***

Ms Coffey requested renewal of the Agreement with Alliance One to provide collection services for out-of-state Child Support Fees that are unpaid by non-custodial parents

- Commissioner Shedd moved to approve the Collection Services Agreement with Alliance One, seconded by Commissioner Benson; motion carried.

### ***RESOLUTION 2006-24-CM: Transferring Old Ambulance to Wayne Township***

Resolution 2006-24-CM will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Attorney Luhman explained that this Resolution transfers a 1998 Ford F40 ambulance with VIN #1FDXE40F2WHC12920 to the Board of Trustees of Wayne Township for the sum of \$1.00. The Wayne Township Board of Trustees shall pay all costs associated with the transfer and pass a resolution substantially identical to this one.

- Commissioner Shedd moved to approve Resolution 2006-24-CM, seconded by Commissioner Benson; motion carried.

### ***TIPPECANOE VILLA APPLICATIONS***

- Commissioner Shedd moved to approve applications from Patty Jean Watson, Cathleen Gifford, Shirley Arnold, Charlotte Marie Sigman, and Wayne Lyndal Edmonds to the Tippecanoe Villa, seconded by Commissioner Benson; motion carried.

### ***PROPOSED TRAVEL POLICY: Commissioners' Assistant Weston***

Mrs. Weston distributed a proposed Travel Policy that addresses items such as pre-authorization for unusual travel scenarios, registration fees, transportation fees, room rates, room service charges, and meals. She said she will distribute copies to department heads and request their feed-back by the end of the day on September 6<sup>th</sup>.

### ***UNFINISHED BUSINESS***

None.

### ***NEW BUSINESS***

#### **Purchase Agreement: Sensory Technologies: MITS Executive Director Diane Hawkins**

Mrs. Hawkins requested approval of this Agreement to purchase audio/visual equipment (projectors and screens) for the Tippecanoe Room in the amount of \$31,254. She estimated the project will begin in four (4) to eight (8) weeks which may or may not be soon enough for election night coverage in November.

- Commissioner Shedd moved to approve the Purchase Agreement with Sensory Technologies in the amount of \$31,254 for audio/visual equipment in the Tippecanoe Room, seconded by Commissioner Benson; motion carried.

#### **August Department Head Meeting**

President Knochel announced the August Department Head Luncheon will be held at the Sheriff's warehouse across from the Jail. The Sheriff will provide shuttle service from Downtown, cook the lunch, and present emergency equipment demonstrations.

#### ***CASA: Director Colleen Hamrick***

Mrs. Hamrick requested the creation of a new full time position at PAT II level that will be filled by the Assistant Director who is currently Regular Part-time. Making the position full time will cost an additional \$6,000 but the Regular Part-time position will be eliminated. Mrs. Hamrick noted she is currently the only full time person in the department and, due to the addition of a Juvenile Magistrate, the workload has increased to 400 children served.

- Commissioner Shedd moved to approve the new full time Assistant Director's position, seconded by Commissioner Benson; motion carried.

### ***REPORTS***

A monthly report from the Tippecanoe Villa is on file in the Commissioners' Office for review.

### ***PUBLIC COMMENT***

None.

### ***ADJOURNMENT***

- Commissioner Shedd moved to adjourn, seconded by Commissioner Benson; motion carried.

## **BOARD OF COMMISSIONERS OF THE COUNTY OF TIPPECANOE**

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John L. Knochel, President

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Ruth E. Shedd, Vice President

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KD Benson, Member

**ATTEST:**

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Robert A. Plantenga, Auditor